

A large, stylized starburst graphic with the words "Job Posting" written in a bold, blue, italicized font across its center.

Job Posting

Position: Family Support Partner, Residential Services

Full-Time

Non-Exempt

SUMMARY

Responsible for identifying and assisting in linking clients and families to natural and community supports, such as other family, schools, county agencies, and other providers. The FSP position provides intensive levels of peer support for families, working on skills in the home that have been identified in the client's individual treatment plan. Responsible for carrying out services by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. *Other duties may be assigned.*

- Attends meetings as requested by the youth, family, other team members, or as required in meeting the responsibilities of the position.
- Meets with families during take, including initial phone contacts within 48 hours.
- Provides support via phone to families as needed during the client's stay.
- Speaks weekly with families regarding any questions or concerns.
- Visits with families at least monthly to work on skills identified in the youth's treatment plan.
- Organizes family nights, at home or in the community, for the client and their family.
- Attends interagency and treatment plan meetings around service delivery goals.
- Supports treatment goals as developed by Therapists and the treatment team.
- Provides role modeling of effective behaviors for clients and families.
- Seeks supervision and professional input when needed.
- Assists with crisis stabilization when needed.
- Manages a caseload of up to 20 families.
- Completes documentation accurately and efficiently, and in compliance with program requirements and deadlines.
- Supports the Youth Support Partner.
- In meeting the needs of clients and families, maintains flexible scheduling availability.

SUPERVISORY RESPONSIBILITIES

This position has no supervisory responsibilities.

EDUCATION and/or EXPERIENCE

Minimum of a high school diploma or GED required. Experience with a family member with complex emotional or medical needs, and/or experience as a caregiver of children/adolescents with behavioral health services, the juvenile justice system, children's protective services, or special education. Must be at least 21 years of age with current Act 33, 34 and FBI clearances, and current PA state driver's license with an insurable driving record. Must possess demonstrated PC skills including basic MS Office applications. Additional training or licensing as required by regulations, or as deemed necessary by the Executive Director or Director.