

Job Posting

**Position:** Family Support Partner, Venango County

**Part-Time**

**Non-Exempt**

### **SUMMARY**

Responsible for delivery of services as part of a Joint Planning Team to assist adolescents with emotional needs, and their families. The Family Support Partner (“FSP”) provides education and limited direct support to help adolescents and their family strengthen their natural support system. The FSP position provides intensive levels of peer support for families, and work closely with the Facilitator to support positive outcomes for the family. Responsible for carrying out services by performing the following duties.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. *Other duties may be assigned.*

- Attends all mandatory county and state trainings.
- Attends meetings as requested by the adolescent, family, other team members, or as required in meeting the responsibilities of the position.
- Supports the implementation of the 10 Principles of High Fidelity Wraparound.
- Supports the implementation of the 4 Phases of High Fidelity Wraparound.
- Ensures that the Principles and Phases of the High Fidelity Wraparound process are delivered with the highest possible fidelity.
- Works closely with the High Fidelity Wraparound Facilitator to support positive outcomes for the adolescent and family.
- Provides limited direct support to help the adolescent and family with the action steps on the recovery plan.
- Provides role modeling of effective behaviors for adolescents and families.
- Seeks supervision and professional input when needed.
- Assists the adolescent and family in linking to natural and community supports.
- Assists with crisis stabilization when needed.
- Manages a caseload of up to 25 families.
- Completes documentation accurately and efficiently, and in compliance with program requirements and deadlines.
- Supports the Facilitator and Youth Support Partner.
- Responds appropriately and effectively to directives assigned by the Supervisor/Coach.
- In meeting the needs of clients, maintains flexible scheduling availability.

### **SUPERVISORY RESPONSIBILITIES**

This position has no supervisory responsibilities of other staff.

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**EDUCATION and/or EXPERIENCE**

Minimum of a high school diploma or GED, and a graduate of HFW preferred. Experience with a family member with complex emotional or medical needs, and/or experience as a caregiver of children/adolescents with county behavioral health services, the juvenile justice system, children's protective services, or special education. Must possess knowledge of High Fidelity Wraparound Principles and Phases, and maintain HFW training requirements and credentialing as a FSP. Must be at least 18 years of age with current Act 33, 34 and FBI clearances, and current PA state driver's license with an insurable driving record. Must possess demonstrated PC skills including basic MS Office applications. Additional training or licensing as required by regulations, or as deemed necessary by the Executive Director or Director.

***EOE***