

MHY FAMILY SERVICES PLAN FOR COVID-19 RESPONSE EXECUTIVE SUMMARY

****Please visit www.mhyfamilyservices.org for regular updates****

This plan outlines MHY Family Services' response to Coronavirus Disease (COVID-19) and how we are addressing the potential risk to clients, families, employees and stakeholders.

1. **MONITORING** – MHY Family Services will closely monitor guidance from Pennsylvania Department of Health officials, CDC, and local school districts. As information is presented, we will review very closely and make decisions based on updates and priorities.

2. **VISITORS TO THE FACILITIES** -
MHY Family Services has resumed limited campus visitation in designated areas. Safety procedures are in place to decrease exposure risk, including but not limited to, limiting the number of visitors; taking every visitor's temperature; asking visitors to identify any potential COVID-19 exposure or symptoms; mandating masks to be worn during the visit; and sanitizing the meeting areas before and after each visit.

3. **STAFFING** – Any staff that answers yes to the any of the following will not be permitted to work until communicating with their health care provider and supervisor.
 - A fever of 100.4 degrees or above
 - If staff has been in close contact with a person who has received a confirmed diagnosis of COVID-19
 - If a staff member reports feeling ill, even if not COVID-19 related symptoms, they are being asked to stay at home until symptom-free without medication assistance for at least 72 hours to ensure symptoms do not progress to those of COVID-19. All local and federal privacy laws shall be adhered to.

4. **CLIENT & FAMILY VISITS** – *MHY Family Services has resumed limited campus visitation in designated areas as well as therapeutic leaves for youth. Safety procedures are in place to decrease exposure risk, including but not limited to, limiting the number of visitors; taking every visitor's temperature; asking visitors to identify any potential COVID-19 exposure or symptoms; mandating masks to be worn during the visit; and sanitizing the meeting areas before and after each visit. Visitations are also still able to be completed via a web-based application.*
Family therapy continues to be available via web-based applications. Clients will be permitted to speak to their family more frequently than current practices.

5. **STAFFING** – Facility Directors will utilize all available staff to meet coverage requirements. Orientation training for new employees will be assessed and we will potentially use small groups for required in-person trainings and will utilize online learning tools.

6. ADMISSIONS – For MHY’s Residential Programs, the admissions team shall evaluate every referral and decide the best plan for any specific admission. All interviews for potential admission will be through either a phone or web conferencing. All potential admissions will be required to bring a two week temperature log, for the youth, and will be screened by using the following screening questions:

- Do you currently have or have you had any of the following in the last 14 days:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat,
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

- Does anyone in your family have or has had any of the symptoms from question 1 in the past 14 days?
- Have you been exposed to anyone with a confirmed case of COVID-19?

If you answered yes to the above question, have you been tested for COVID-19?

- Have you been in any identified high-risk areas for COVID-19 in the last two weeks? Including but not limited to the following states: Alabama, Arizona, Arkansas, California, Florida, Georgia, Idaho, Iowa, Kansas Louisiana, Mississippi, Missouri, Nevada, North Carolina, South Carolina, Tennessee, Texas, Utah, Wyoming?
- If yes to the above question have you been quarantined for at least 14 days since your return?
- Have you been taking the youth’s temperature for at least the last 14 days? *A two weeks’ worth of temperature checks will also be required prior to admission. Upon admission, the facility nurse will take the client’s temperature and ask the screening questions again. MHY’s Community Services and Longmore Academy will continue accepting new referrals and providing services utilizing appropriate telehealth and on-line tools.*

7. TRAVEL – Non-essential travel is not permitted. All court hearings will be requested through video conferencing. Youth will continue to be transported to any required medical appointments and medical appointments that are deemed necessary by MHY Family Services’ nursing department.

8. FACILITY MAINTENANCE – All custodial staff and contracted cleaning staff will continue to clean and disinfect. All school facilities maintained by MHY Family Services will be thoroughly cleaned and disinfected prior to any students returning.

9. POTENTIAL QUARANTINE PLAN - In the event a youth would test positive for COVID-19, MHY will work with the family where possible to outline the best plan. This can include:
- RTF youth may have an extended home pass until medically cleared, as approved by the youth's Psychiatrist.
 - For DAS youth, MHY may discharge to home if approved by the youth's Psychiatric and once medically cleared can re-refer if the youth continues to meet admission criteria.
 - If a youth is not able to return home, MHY has designated a program building on campus which has remained licensed under Department of Human Services which youth would be quarantined to be supervised by MHY staff members using PPE equipment.

ORGANIZATIONAL CONTACT Should you have any questions contact: Linda Mazuch at 724-625-3141 x 256.